

Individual Executive Member Decision

Title of Report:	Policy for Holding Street Parties
Report to be considered by:	Individual Executive Member Decision
Date on which Decision is to be taken:	28 February 2011
Forward Plan Ref:	ID2209

Purpose of Report: To inform the Executive Member for Highways & Transport (Operational) & ICT of the proposed policy for holding a Street Party.

Recommended Action: That the Executive Member for Highways, Transport (Operational) & ICT resolves to adopt and implement the Street Party Policy as set out in this report.

Reason for decision to be taken:

- To ensure that the Council's Street Party Policy is clearly defined.
- To have an up to date approved Policy in place in order to be able to deal with applications for street parties.

Statutory: **Non-Statutory:**

Other options considered:

Key background documentation: Appendix A - EIA Stage 1
Appendix B - Draft Street Party Policy
Appendix C - Draft application for a Street Party form

Portfolio Member Details	
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Implications

Policy:	The Draft Street Party Policy will be adopted as a new Council policy. The draft document is attached as Appendix B.
Financial:	The full cost of holding a Street Party will need to be met by the residents.
Personnel:	None arising from this report.
Legal/Procurement:	The road closure notice's under Section 21 of the Town Police Clauses Act 1847 will need to be sealed by Legal Services.
Environmental:	None arising from this report.
Partnering:	The Council will work with organisers wishing to hold a Street Party.
Property:	None arising from this report.
Risk Management:	Organisers are required to sign the declaration of indemnity form and carry out a risk assessment to reduce the risk to the Council.
Community Safety:	The approval of a Street Party Policy will make for a safe event.
Equalities:	EIA Stage 1 attached as Appendix A.

Consultation Responses

Members:

Leader of Council:	N/A
Overview & Scrutiny Management Commission Chairman:	N/A
Select Committee Chairman:	N/A
Ward Members:	N/A
Opposition Spokesperson:	N/A
Local Stakeholders:	Transport Policy Task Group
Officers Consulted:	Mark Cole and Mark Edwards
Trade Union:	N/A

Is this item subject to call-in.	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>
<p>If not subject to call-in please put a cross in the appropriate box:</p> <p>The item is due to be referred to Council for final approval <input type="checkbox"/></p> <p>Delays in implementation could have serious financial implications for the Council <input type="checkbox"/></p> <p>Delays in implementation could compromise the Council's position <input type="checkbox"/></p> <p>Considered or reviewed by OSC or associated Task Groups within preceding 6 months <input type="checkbox"/></p> <p>Item is Urgent Key Decision <input type="checkbox"/></p>		

Supporting Information

1. Background

- 1.1 The government recently published some guidance to the public on organising a street party or fete. This advice is aimed at encouraging such events, particularly in relation to the forthcoming royal wedding on 29th April 2011.
- 1.2 The Council has already received a number of applications for a street party which involves a road closure. Whilst there is no formal policy for dealing with a Street Party the Council have a procedure to close a road for an event, but this can prove expensive. Also organisers are requested to have adequate public liability insurance and the relevant licences.
- 1.3 As street parties are aimed at local residents of a street getting together to celebrate an event, the draft policy does not require organisers to have public liability insurance cover provided that they carry out a risk assessment and sign an indemnity declaration.
- 1.4 The Council will arrange for the legal closure of the road whilst residents will need to fund the cost of the signing. Due to the nature of street parties if alcohol and food is not being sold then an alcohol licence or food permit are not required.

2. Recommendation

- 2.1 To ensure that the Council's Street Party Policy is clearly defined it is recommended that the draft Policy presented in Appendix C be adopted as Council Policy.

Appendices

Appendix A - EIA Stage 1

Appendix B - Draft Street Party Policy

Appendix C - Draft Application for a Street Party form